

Aikido Fellowship – Remote Grading Registration Summary

Club Name: _____ Date: _____

Instructors Name: _____ Contact Tel: _____

Grading Fees

	Junior Age <18	Senior 18+
Single Grading	£15	£20
Both Gradings	£20	£30

How to complete these forms.

On each of the different Grading Registration forms used, simply write the page number in the space provided, detailed as Sheet # (*top right*). Having totalled each of the individual Grading Registration columns, transfer the “Grading for:” count and “Grading Fee” totals to the Sheet Summary section below along side the sheet number.

Sheet Summary

Sheet #	Grading for		Total Cash	+	Total Cheques	=	Sheet Totals
	Aikido	Weapons					
1							
2							
3							
4							
5							
Grand Totals	#	#	£	+	£	=	£

After this section has been filled and the columns totalled.

Take the Cash and Cheque grand totals and write them in the Payment Enclosed section below

Payment Enclosed

	Amount
Cash	£
Cheques	£
Total	£

	Print Name and Sign	Date
Submitted By:		
Received By:		

Notes:

- The Registration Sheets:** Please number each registration sheet and attach this Payment Summary sheet to the top of all the Grading Registration sheets.
- The Submission/Delivery:** All sheets must be delivered to Sensei Andrew Holden with all grading fees (cash and cheques) stated on the summary sheet above. Preferably, sheets should be delivered by hand. However, if postal submissions are unavoidable, then **cheques only** please, a personal cheque is acceptable in exchange for cash. Please **do not** post the membership books.
- The Cheques:** Cheques should be made payable to “**The Aikido Fellowship (events)**”, please make sure they are dates correctly and signed.